

Charter School Renewal Process

For the final year of your current sponsorship agreement.

We want to make sure that the effort that you make is worth your time and contributes to future success to that end. Each of you is required to provide the charter school committee with a completed evaluation of your director, an evaluation of your board of directors, and a strategic plan by March 31.

The plan needs to include the following:

1. An accurate assessment of the current position of the school - finance, licensures for teachers, student body, community support, challenges and assets of the organizations.
2. A reflection on the last two years of operations - top 10 accomplishments, areas of concern, immediate problems.
3. Provide a financial summary of the last two years and year to date.
4. Provide us with test scores and measurements of student achievement for each of the last two years and anything completed this year.
5. Measurable Goals for the next three years in the following areas: Be realistic - we are not going to be impressed by the length of the list.
 1. Financial
 2. Recruitment
 3. Educational outcomes
 4. Staff
 5. Parents
 6. Board
 7. Extra curricular activities (parents, staff, board, children)
 8. Community
 9. Facilities
 10. Meals, transportation
 11. Communications with Sponsor
 12. Training for staff and board
6. Methods and benchmarks that will be used to measure these outcomes and progress towards each goal.
7. A work plan for each goal.
8. Personnel
 1. Professional staff - duties, length of service, any licensures or special qualifications
 2. Board - Term of service - years served, years left on the board, grade of child

9. Process for reporting on accomplishments of this plan and annual revision.

We will expect to receive this by March 31. If it is thorough we will immediately recommend for a 1 year renewal. We will give you our questions and additional needs by April 30 and you will have the month of May to address them. Based on your responses we will make the renewal 2 or 3 years.

Should you not complete this work by March 31 or provide us with an inadequate plan we will consider that grounds for non-renewal.